

W. 9. D. 2

AGENDA COVER MEMO

Date: December 14, 2005
TO: Lane County Board of Commissioners
DEPARTMENT: Public Works, Parks Division
PRESENTED BY: Todd Winter, Parks Division Manager

AGENDA ITEM TITLE: IN THE MATTER OF AMENDING CHAPTER 18 OF THE LANE MANUAL TO MODIFY THE LANE COUNTY PARKS RESERVATION FEES (LM 18.110)

I. MOTION

Move to amend Chapter 18 of the Lane Manual to modify the Lane County Parks reservations fees (LM 18.110).

II. ISSUE OR PROBLEM

The Lane County Parks Division secured funding from Transient Room Tax revenues to create and implement an online reservation system for camping and group picnic site reservations. Current language in Chapter 18 of the Lane Manual pertaining to reservations needs to be amended as follows:

Proposed LM Changes -- HIGHLIGHTED

18.110 Fees.

(1) The following schedule of user fees is established:

(a) Admission

Daily, per vehicle:

- Armitage Park \$ 3.00
- Baker Bay Park \$ 3.00
- Hendricks Bridge \$ 3.00
- Howard Buford Recreation Area \$ 2.00
- Orchard Point Park \$ 3.00
- Richardson Park \$ 3.00
- Perkins Peninsula Park \$ 3.00
- Season pass, Howard Buford Recreation Area only, per vehicle \$ 20.00
- Season pass, per vehicle \$ 30.00
- Season pass, after September 1 \$ 15.00

(b) Group Picnic Reservations

Per Unit, Per Day:

- Armitage, Baker Bay, Hendricks Bridge, Orchard Point, and Richardson Parks

Sites that accommodate less than 50 people \$ 50.00
Sites that accommodate 50 to 99 people \$ 100.00
Sites that accommodate 100 to 150 people \$ 150.00
Sites that accommodate greater than
150 people \$ 200.00

~~All group picnic reservation fees shall be doubled when admission fees are not scheduled to be collected at county parks.~~

(c) Resident Camping (Camp Lane)

Overnight Campers

Per Person, Per Day \$ 7.00

Minimum per Day \$ 335.00

Day use visitors \$ 4.00

(d) Campsite Rental

Per Campsite, Per Day:

Baker Bay:

Tent Site \$ 16.00

Harbor Vista:

Electric & Water \$ 20.00

Richardson:

Electric & Water \$ 20.00

Additional vehicle in campsite \$ 6.50

~~Campsite Reservation Fee \$ 14.00~~ Campsite Reservation Fee \$10.00

~~Campsite Reservation Change Fee \$6.00~~

~~Group Camp Area, Rental Fee \$ 50.00~~

~~Group Camp Area, Reservation Fee \$ 14.00~~

~~Group Camp Area, Reservation Fee \$10.00~~

~~Group Camp Area, Reservation Change Fee \$6.00~~

Use of dump station \$ 3.00

Firewood, per bundle \$ 3.50

D. Recommendations

Parks staff recommends approval from the Board with these proposed changes to Lane Manual.

E. Timing

Changes are necessary before the 2006 camping/picnic reservation season begins in January 2006.

IV. IMPLEMENTATION

Upon adoption by the Board of County Commissioners.

V. ATTACHMENTS

| At right margin indicates changes
Bold indicates material being added
~~Strikethrough~~ indicates material being deleted
 18.110 Lane Manual

**LEGISLATIVE
 FORMAT**
 18.110

18.110 Fees.

(1) The following schedule of user fees is established:

(a) Admission

Daily, per vehicle:

Armitage Park.....	\$ 3.00
Baker Bay Park.....	\$ 3.00
Hendricks Bridge.....	\$ 3.00
Howard Buford Recreation Area.....	\$ 2.00
Orchard Point Park.....	\$ 3.00
Richardson Park.....	\$ 3.00
Perkins Peninsula Park.....	\$ 3.00
Season pass, Howard Buford Recreation Area only, per vehicle.....	\$ 20.00
Season pass, per vehicle.....	\$ 30.00
Season pass, after September 1.....	\$ 15.00

(b) Group Picnic Reservations

Per Unit, Per Day:

Armitage, Baker Bay, Hendricks Bridge, Orchard Point, and Richardson Parks

Sites that accommodate less than 50 people.....	\$ 50.00
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Sites that accommodate 100 to 150 people.....	\$ 150.00
Sites that accommodate greater than 150 people.....	\$ 200.00

~~All group picnic reservation fees shall be doubled when admission fees are not scheduled to be collected at county parks.~~

(c) Resident Camping (Camp Lane)

Overnight Campers

Per Person, Per Day.....	\$ 7.00
Minimum per Day.....	\$ 335.00
Day use visitors.....	\$ 4.00

(d) Campsite Rental

Per Campsite, Per Day:

Baker Bay:

Tent Site.....	\$ 16.00
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Harbor Vista:

Electric & Water.....	\$ 20.00
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Richardson:

Electric & Water.....	\$ 20.00
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Additional vehicle in campsite.....	\$ 6.50
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Campsite Reservation Fee.....	\$ 140.00
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Campsite, Reservation Change Fee.....	\$ 6.00
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Group Camp Area, Rental Fee.....	\$ 50.00
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Group Camp Area, Reservation Fee.....	\$ 140.00
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Group Camp Area, Reservation Change Fee.....	\$ 6.00
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Use of dump station.....	\$ 3.00
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Firewood, per bundle.....	\$ 3.50
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(e) Special Use Facilities

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Park Rental, Per Day:
 Howard Buford Recreation Area and Zumwalt Park:
 Groups less than 150\$ 150.00
 Groups greater than 150
 Set by Parks Mgr/no less than.....\$ 150.00

(f) Moorage

Baker Bay Park (Seasonal only)
 Single Berth (8' wide)\$ 300.00
 Single Berth (10' wide)\$ 370.00
 On-shore Berth.....\$ 100.00
 Orchard Point Park
 Double Berth (7'6" wide)
 Seasonal\$ 265.00
 Monthly\$ 68.00
 Weekly\$ 23.00
 Daily\$ 8.00
 Double Berth (10' wide)
 Seasonal\$ 355.00
 Monthly\$ 95.00
 Weekly\$ 33.00
 Daily\$ 11.00
 Double Berth (12'6" wide)
 Seasonal\$ 415.00
 Monthly\$ 113.00
 Weekly\$ 39.00
 Daily\$ 3.00
 Single Berth (10' wide)
 Seasonal\$ 415.00
 Monthly\$ 113.00
 Weekly\$ 39.00
 Daily\$ 13.00
 Richardson Park
 Single Berth (8' wide)
 Seasonal\$ 335.00
 Monthly\$ 89.00
 Weekly\$ 31.00
 Daily\$ 10.00
 Single Berth (9' wide)
 Seasonal\$ 335.00
 Monthly\$ 95.00
 Weekly\$ 33.00
 Daily\$ 11.00
 Single Berth (10' wide)
 Seasonal\$ 415.00
 Monthly\$ 113.00
 Weekly\$ 39.00
 Daily\$ 13.00
 Use of Pump Out Station\$ 2.00

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18.110 Lane Manual

**LEGISLATIVE
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(g) Special Use Permits

Administrative processing fee\$ 20.00

(2) The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to negotiate with groups and organizations the payment of user fees on a lump sum or flat rate basis in lieu of the established fee schedule as long as such payment provides revenue at least equal to that which would accrue through application of the fee schedule. The Parks Manager has authority to negotiate a lesser fee with non-profit youth service organizations in exchange for services within the park system.
(Revised by Order No. 00-2-9-4; Effective 2.9.00; 03-4-30-4, 5.7.03)

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AMENDING CHAPTER 18 OF
THE LANE MANUAL TO MODIFY THE LANE
COUNTY PARKS RESERVATION FEES (LM 18.110)

The Board of County Commissioners of Lane County orders as follows:

Lane Manual Chapter 18 is hereby amended by deleting, substituting, and adding the following section:

DELETE THIS SECTION

18.110

as located on pages 18-1 through 18-3
(a total of 3 pages)

INSERT THIS SECTION

18.110

as located on pages 18-1 through 18-3
(a total of 3 pages)

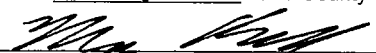
Said section is attached hereto and incorporated herein by reference. The purpose of this substitution and addition is to modify the Lane County Parks reservation fees (LM 18.110).

Adopted this _____ day of _____ 2005.

Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 12-5-05 Lane County


OFFICE OF LEGAL COUNSEL

Chapter 18 - PARKS

18.005 Definitions.

For the purposes of LM 18.005 through LM 18.145, unless the context requires otherwise, the following words and phrases shall mean:

County Park. Any real property or rights in property heretofore or hereafter acquired by Lane County and designated by the Board as County Forest, Public Park or Recreational Area.

Dawn. One-half hour before sunrise as officially established by the National Weather Service in Eugene, Oregon.

Dusk. One-half hour after sunset as officially established by the National Weather Service in Eugene, Oregon.

Parks Manager. The manager of the Parks Division of the Department of Public Works. *(Revised by Order No. 99-5-5-17, Effective 5.5.99)*

18.100 Season and Hours of Operation.

The following schedule for the operation of County parks is established:

(1) DAY USE AREAS

Year Round	Dawn - Dusk
Exceptions: Armitage, Baker Bay, Hendricks Bridge, Orchard Point, Richardson, Perkins Peninsula:	
Winter Season (11/1 - 3/31)	Limited Service

(2) MARINAS

Baker Bay, Orchard Point, Richardson:	
4/1 - 9/30	Open
10/1 - 3/31	Closed

(3) CAMPGROUNDS

Baker Bay:	
4/1 - 10/31	Open
11/1 - 3/31	Closed
Camp Lane:	
5/1 - 10/31	Open
11/1 - 4/31	Closed
Harbor Vista:	Open Year Round
Richardson:	
4/15 - 10/15	Open
10/16 - 4/14	Closed

(Revised by Order No. 99-5-5-17; Effective 5.5.99; 03-4-30-4, 5.7.03)

18.105 Park Closure and Emergency Rules.

The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to close to public use any County park or portion thereof, or restrict the times when the same shall be open to such use, or limit or prohibit any recreational use, or establish emergency rules governing park use for up to thirty (30) days, whenever such action is necessary to protect the health or safety of the public or to prevent damage to the park or any of its facilities. *(Revised by Order No. 99-5-5-17; Effective 5.5.99)*

18.110 Fees.

(1) The following schedule of user fees is established:

(a) Admission

	Daily, per vehicle:	
	Armitage Park	\$ 3.00
	Baker Bay Park	\$ 3.00
	Hendricks Bridge	\$ 3.00
	Howard Buford Recreation Area	\$ 2.00
	Orchard Point Park.....	\$ 3.00
	Richardson Park.....	\$ 3.00
	Perkins Peninsula Park.....	\$ 3.00
	Season pass, Howard Buford Recreation Area only, per vehicle	\$ 20.00
	Season pass, per vehicle.....	\$ 30.00
	Season pass, after September 1	\$ 15.00
(b)	<u>Group Picnic Reservations</u>	
	Per Unit, Per Day:	
	Armitage, Baker Bay, Hendricks Bridge, Orchard Point, and Richardson Parks	
	Sites that accommodate less than 50 people	\$ 50.00
	Sites that accommodate 50 to 99 people	\$ 100.00
	Sites that accommodate 100 to 150 people.....	\$ 150.00
	Sites that accommodate greater than 150 people	\$ 200.00
(c)	<u>Resident Camping (Camp Lane)</u>	
	Overnight Campers	
	Per Person, Per Day	\$ 7.00
	Minimum per Day.....	\$ 335.00
	Day use visitors.....	\$ 4.00
(d)	<u>Campsite Rental</u>	
	Per Campsite, Per Day:	
	Baker Bay:	
	Tent Site	\$ 16.00
	Harbor Vista:	
	Electric & Water	\$ 20.00
	Richardson:	
	Electric & Water	\$ 20.00
	Additional vehicle in campsite.....	\$ 6.50
	Campsite Reservation Fee.....	\$ 10.00
	Campsite, Reservation Change Fee	\$ 6.00
	Group Camp Area, Rental Fee.....	\$ 50.00
	Group Camp Area, Reservation Fee	\$ 10.00
	Group Camp Area, Reservation Change Fee	\$ 6.00
	Use of dump station	\$ 3.00
	Firewood, per bundle	\$ 3.50
(e)	<u>Special Use Facilities</u>	
	Park Rental, Per Day:	
	Howard Buford Recreation Area and Zumwalt Park:	
	Groups less than 150	\$ 150.00
	Groups greater than 150	
	Set by Parks Mgr/no less than	\$ 150.00
(f)	<u>Moorage</u>	
	Baker Bay Park (Seasonal only)	
	Single Berth (8' wide)	\$ 300.00

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On-shore Berth.....	\$ 100.00
Orchard Point Park	
Double Berth (7'6" wide)	
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Seasonal.....	\$ 335.00
Monthly.....	\$ 89.00
Weekly	\$ 31.00
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Use of Pump Out Station	\$ 2.00

(g) Special Use Permits

Administrative processing fee.....	\$ 20.00
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